

DAVID HÉBERT

davidhebert@email.com

Qualifications:

Goal-oriented leader, manager and attorney with extensive executive experience, successfully applying strategic planning, communications and crisis containment skills in diverse settings.

Accomplishments:

- Conducted legal research and participated in decision-making on complex investigative and prosecutive strategies.
- Ensured compliance with all ethical and legal obligations for campaign, investigative and prosecutorial activities.
- Developed curriculum and training programs for lawyers, accountants, landmen and students.
- Originated and expanded press and media outreach activities.
- Successfully mobilized campaign supporters and resources in three successive campaigns.
- Assisted in compiling, editing and launch of major book publication.
- Coordinated external communications and public affairs programs including inter-governmental affairs drafting and delivering speeches, brochure development, correspondence and press releases and articles.

Experience:

1994 - 2004

WESTCHESTER COUNTY
DISTRICT ATTORNEY'S
OFFICE **New York**

- Executive Assistant District Attorney
- Director of Public Affairs
- Assistant District Attorney

The Westchester County District Attorney's Office has a staff of 250 and an annual budget of \$14 million handling more than 32,000 cases annually.

Chief advisor to the District Attorney. Responsible for all external affairs, including press/media relations, inter-governmental communications, grant management, continuing legal education programs, office hiring and administration. Advised the District Attorney on policy issues and legal strategies for investigating and prosecuting crime. Assumed responsibility as acting District Attorney in the absence of the District Attorney and Chief Assistant District Attorney. Worked closely with management team to update office personnel policies and procedures. Created a county-wide Crimestoppers' program, a 501 (c)(3) entity, now in its seventh year of operation. Established the public affairs department and served as chief spokesperson for the District Attorney. Directed the media activities of the District Attorney, coordinating all media appearances including her appearances on *60 Minutes*, *The Today Show*, *Larry King Live*, *Good Morning America* and other national network and cable shows. Planned book launch publicity campaign for Jeanine Pirro's To Punish and Protect (St. Martins' Press, 2003). Created a grant-funded victim-witness program. Coordinated law enforcement communications between District Attorney and 43 police agencies within the jurisdiction.

1993 - 2001**FRIENDS OF JEANINE PIRRO, New York**

- Campaign Manager

The quadrennial campaign successfully secured election and re-election for the District Attorney in 1993, 1997 and 2001.

Successfully managed all aspects of the District Attorney's campaign activities and ensured compliance with all election rules and regulations. Managed the candidate's schedule, endorsements, paid and earned media, volunteers and financial activities. The campaign raised more than \$1 million dollars during each four year election cycle. The District Attorney has 92% name recognition in the jurisdiction.

1987 - 1991**NEW YORK STATE SOCIETY
OF CPAs, New York**

- Director of Operations
- Director of Education Operations

The NYSSCPA is the professional organization for CPAs in the state. The Continuing Education Department schedules and delivers mandated professional training opportunities throughout the state.

Created an operations system to manage the delivery of more than 800 seminars annually for accounting professionals. Responsibilities included the design of a software system and operations support network to track course registration, payments, attendance, instructors, site information, books, etc.

1985 - 1987 **AMERICAN ASSOCIATION OF PETROLEUM LANDMEN, Texas**

- Assistant Director of Education

The AAPL is a national organization for professionals in the oil and gas industry.

Authored and implemented a professional certification program for the profession and delivered training to members.

1982 - 1984**REGION IV, EDUCATION SERVICE CENTER,
Texas**

- Student Services Coordinator

Region IV of the Texas Education Agency, serves more than 600,000 students in thirteen school districts by providing grade reporting, special education, teacher training and other student services.

Coordinated delivery of services to school districts throughout the region.

1981 - 1982**ALDINE INDEPENDENT SCHOOL DISTRICT,
Texas**

- High School English Teacher

Education:

- 1992 J.D., Pace University School of Law, White Plains, New York
- 1985 M.S., Educational Administration, Texas A&M University, College Station, Texas
- 1981 B.A., History and Education, University of Dallas, Irving, Texas

Professional Memberships:

New York, Connecticut and Florida State Bars.